



MINUTES OF VILLAGE BOARD MEETING

DATE: Tuesday, September 5, 2023

TIME: 6:30pm

LOCATION: Combined Locks Civic Center,
Council Chambers, 405 Wallace Street

MINUTES

- A. Call to order:** Meeting called to order by Village President Neumeier at 6:30pm.
- B. Pledge of Allegiance:** Pledge of Allegiance recited.
- C. Roll call:** Board members present – Neumeier, Vander Zanden, Rietveld, Heckner, and Schinke. Board members absent – Stutzman and Ponto. Village staff present – Administrator Shampo-Giese, Public Works Director Swick and Sergeant Van Berkel. Others present – Judy Hebbe of the Times Villager, and residents Mike Rabetski, Ryan Catlin and RJ Talbot.
- 1. Public comment for matters not on the agenda:** None
 - 2. Review and consider approval of minutes and bills:** C. Vander Zanden made a motion to approve the minutes as presented. M. Rietveld seconded the motion, and it passed unanimously. B. Schinke made a motion to approve the bills as presented. K. Heckner seconded the motion, and it passed unanimously.
 - 3. Administrator, Public Works Director and Law Enforcement reports – accept and file:** The Administrator, Public Works Director and Sergeant reviewed the activities within the Village for the previous and current month. All reports were accepted and are on file in the Clerk's Office.
 - 4. Review and discuss allowing ATV/UTV on Village streets; action if appropriate:** The Village President reviewed the request from a couple of residents to allow ATV/UTVs on Village streets. Residents voiced their reasons for wanting the ordinance change and provided information on the safety options for these types of vehicles. Sergeant Van Berkel was asked to provide comments, and she noted that concerns might include noise, models without all the safety features, visibility of these vehicles to other cars, trucks and SUVs, and urban setting versus rural setting. Trustees echoed Sergeant Van Berkel's concerns and discussed the request. A quick poll of the trustees did not show anyone fully supporting the request. With two trustees absent, the Board decided to wait for a full vote until all trustees are present; tentatively 09/19/23.
 - 5. Review and consider approval of cost agreement with Outagamie County Highway Department for County K/Buchanan Road:** The Administrator reminded the trustees of the CTH K/Buchanan Road reconstruction project that will begin when State Street is reopened for regular traffic. Pavement replacement on the rural section, shoulder widening on the rural section, pavement rehabilitation on the urban section, and inlet and curb/gutter repairs constitute the project. The full cost of the project is estimated at \$573,600 with Combined Locks' share estimated at \$29,600. B. Schinke made a motion to approve the cost agreement with Outagamie County Highway Department as presented. C. Vander Zanden seconded the motion, and it passed unanimously.

- 6. Review and consider approval of cost agreement with Outagamie County Highway Department and others for installation/retrofit of APS (Accessible Pedestrian Signal) for Wallace Street and CTH N intersection:**
The Administrator reminded the trustees of the option to install an Accessible Pedestrian Signal at the Wallace Street and CTH N intersection. Representatives of Combined Locks, Kimberly and the Kimberly Area School District are supportive of installing these devices. Outagamie County Highway Department is also supportive and has agreed to permit the devices on the County owned traffic lights. The agreement details a three-way cost share among Combined Locks, Kimberly and Kimberly Area School District. The matter was discussed. M. Rietveld made a motion to approve the cost agreement as presented. K. Heckner seconded the motion, and it passed unanimously.
- 7. Review and consider approval of operator license for A. Lord:** C. Vander Zanden made a motion to approve the operator license. B. Schinke seconded the motion, and it passed unanimously.
- 8. Other business, updates and future agenda items**
 - a) Consider 2025 Paperfest in Combined Locks:** Trustees support a five-year rotation, but 2025 has Park Street under construction and may not be feasible.
 - b) DNR CMAR response – 2022 report:** Received a 4 of 4 score and a “great job” comment from DNR for our sanitary sewer maintenance efforts.
- 9. Consider motion to move into closed session per Wis. Stat. 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. 2023 compensation adjustment**
B. Schinke made a motion to move into closed session. C. Vander Zanden seconded the motion, and it passed unanimously.
- 10. Consider motion to return to open session; action if appropriate:** C. Vander Zanden made a motion to return to open session. B. Schinke seconded the motion, and it passed unanimously. C. Vander Zanden made a motion to add \$860 to the 2023 Recreation Director’s salary due to a partial staffing vacancy. B. Schinke seconded the motion, and it passed unanimously.
- 11. Adjourn:** M. Rietveld made a motion to adjourn the meeting. B. Schinke seconded the motion, and it passed unanimously. The meeting adjourned at 7:35pm.