

## VILLAGE BOARD

MAY 21, 2019

The Village Board of Combined Locks was called to order by President John Neumeier. Trustees in attendance included: Jim Ponto, Ken Vander Wielen, Justin Krueger, Brad Schinke, and Tim Stutzman. Cathy Vander Zanden was absent.

Also in attendance were Village Administrator Racquel Shampo-Giese, Public Works Director Ryan Swick, and residents Al Leicht and Roland Coonen.

The first item on the agenda was for public comment for matters not on the agenda. No public comments were received.

The next item on the agenda was to review and consider approval of Resolution 2019-10 recognizing Public Works Week. The proposed resolution was read aloud, and it included recognition of Public Works Staff: Ryan Swick, Tim Mulry, Keith Weyenberg, Mike King, Kevin Carney, Zach Friebe, and part-time and seasonal workers. The Village President commended these employees for their exceptional service. T. Stutzman made a motion to approve Resolution 2019-10 as presented. J. Ponto seconded the motion, and it passed unanimously.

The next item on the agenda was to review and consider changes to Ordinance Section 13-1-47 regarding Business Park District zoning. The Administrator explained that the Plan Commission reviewed the language as the potential for businesses to locate in the Locks Business Park becomes more of a reality. Plan Commission members were asked to consider changes to the acceptable and prohibited businesses language of section 13-1-47. There was a difference of opinion as to any changes. Plan Commission Chair Al Leicht commented that he agrees the Plan Commission and Village Board should consider possible expansion of permitted uses and structures but should also strive to maintain "quality of vision" for this business park. Roland Coonen stated that he agrees with Al Leicht's statement but thinks that the vision needs to expand slightly in order for the area to achieve full development. The matter was discussed at length. Notable suggestions included maintaining the prohibition of: auto body shops, mini warehouses, storage of junked vehicles and vehicle parts, motor vehicle repair shops, freight transfer or trucking terminals, asphalt and concrete plants, and outdoor kennels among others. It was noted that 13-1-47(e)(3) allows, by special exception, for structures and uses "not identified in Permitted Principal Uses and Structures, and not included in Subsection (d) "Uses Expressly Prohibited in Business Park". The consensus of trustee opinion was that that statement gives some flexibility for approval for a business that may not be specifically listed as being acceptable. It was also noted that the goal is for all of the businesses within the Locks Business Park be taxable entities, and the permitted uses and structures section should clearly convey that goal. The proposed changes will be presented to the Plan Commission for additional discussion and recommendation at its 06/12/19 meeting. The Village Board will consider the final changes at its 06/18 or 07/02 meeting.

The next item on the agenda was to consider a request from Plan Commission to submit an RFP to landscape architect firms for park planning; specifically Van Zeeland and Lindberg Parks. The Administrator reminded the Board that funds have been set aside for future improvements to Van Zeeland and Lindberg Parks. At this time, an estimated \$83,000 is in reserve for these park improvements. An estimated cost for the project plans is \$12,000 - \$18,000. The matter was discussed. The consensus of Board opinion was to move forward with this RFP.

The next item on the agenda was to discuss the plans to create TID #3 and approve the draft plan project area. The Administrator reviewed a preliminary project area to be considered as part of TID #3. It includes a recreational trail along the south side of County Highway CE, complete reconstruction of DeBruin Road, construction of Phase 2 of Martineau Road (infrastructure and roadway), all of the lots in the Locks Business Park and one undeveloped residential lot on Carefree Court. It was noted that an estimated cost for the project plan is still being drafted, but most likely the Village would need to borrow money to complete the infrastructure. The matter was discussed. K. Vander Wielen made a motion to move forward with the project plan area as discussed. B. Schinke seconded the motion, and it passes with five (5) ayes and one (1) nay - J. Ponto.

The next item on the agenda was to review the bids and approve a contractor for security camera installation at the Civic Center and DPW Building. The Administrator reviewed the bids with the Board. Lappen Security's bid was \$24,387.80 and included an 8TB server, 8 cameras at the Civic Center, and 5 cameras at the DPW site. Securitel's bid was \$24,500 and includes a 16TB server, 15 cameras at the Civic Center, and 7 cameras at the DPW site. The bids were discussed. J. Ponto made a motion to accept Securitel's bid as it includes a server with more storage and includes more cameras. T. Stutzman seconded the motion, and it passed unanimously.

The next item on the agenda was to consider approval of a rummage sale to sell unused Recreation Department supplies/equipment. The Administrator reminded the Board of the cancellation of several of the Recreation Department programs due to lack of interest. All of the equipment and supplies are currently stored in the basement of the Civic Center. The plan for the rummage sales is that all the funds raised would be earmarked for Recreation Department use. It would be held the weekend of September 13-15, 2019. The consensus of Board opinion was to allow this rummage sale in the Mark Van Thiel Room of the Combined Locks Civic Center.

In other general business, the Administrator provided an update to the Centennial Celebration planning, water flow and drainage issues on Hidden Ridges Court and Ryan Street, and reported that the pre-construction meetings have happened or been scheduled for the utility projects. J. Krueger provided some information to the Board about Outagamie County's proposed ½ percent sales tax.

J. Krueger made a motion to move into closed session per Wis. Stat. 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of public employees of the Village of Combined Locks. J. Ponto seconded the motion, and it passed unanimously.

K. Vander Wielen made a motion to return to open session. J. Ponto seconded the motion, and it passed unanimously.

T. Stutzman made a motion to approve the summer wage rates for Recreation Department employees. B. Schinke seconded the motion, and it passed with five (5) ayes and one trustee, J. Ponto, abstaining from the vote.

J. Krueger made a motion to adjourn. J. Ponto seconded the motion, and it passed unanimously.