



MINUTES OF VILLAGE BOARD MEETING

DATE: Tuesday, July 7, 2020

TIME: 6:30pm

LOCATION: Combined Locks Civic Center

Council Chambers, 405 Wallace Street

MINUTES

A. Call to order: Meeting called to order by President Neumeier at 6:30pm

B. Pledge of Allegiance: Pledge recited

C. Roll call: Board members present – Neumeier, Vander Zanden, Vander Wielen, Rietveld, Stutzman, Schinke, and Krueger. Board members absent – none. Village staff present – Administrator Shampo-Giese, Public works Director Swick, Fire/EMS Chief Wiedenbauer, EMS Lieutenant Doyle, Deputy Quella, and Deputy Van Horn. Also present – Judy Hebbe of the Times Villager.

1. Public comment for matters not on the agenda: No public comments were received.

2. Review and consider approval of minutes & bills: C. Vander Zanden made a motion to approve the minutes as presented. K. Vander Wielen seconded the motion, and it passed unanimously. T. Stutzman made a motion to approve the bills as presented. B. Schinke seconded the motion, and it passed unanimously.

3. Administrator, Police (LES) and Public Works Director reports (added quarterly Fire/EMS report at meeting):

The Public Works Director's report included information and updates concerning: Ruys Woods Subdivision street project, summer operations, manhole rehabilitation project update, street sweeping, sidewalk grinding and replacement, yard waste tonnage, large rubbish collection, lead and copper sampling, pond and trail maintenance, regarding of hillside at DPW site, and Fries Recreational Area drainage issue.

The Police (LES) report was not given.

The Fire/EMS Chief's report included information and updates concerning: operations given the Coronavirus environment, joint trainings with Town of Buchanan Fire and EMS, fire call and First Responder call volumes, fire truck maintenance updates, equipment testing and inspections, and business inspections.

The Administrator's report included information and updates concerning: FEMA reimbursements, August elections preparations, annual meeting with OUSO and Town of Buchanan regarding shared contract for law enforcement, CTH N and Wallace Street traffic light project, pedestrian bridge replacement, Ryan Street drainage project, Kwik Trip opening at the end of July, needed website upgrades, Joint Review Board for Tax Incremental Districts, and addition of an extended paved shoulder from Coonen Drive north to existing sidewalks.

4. Review specs for new fire truck and consider approval to move forward with its purchase: Chief Wiedenbauer reviewed the committee's two month process to put together the specs for the new fire truck. He reminded the trustees that two Buchanan Fire/Rescue members were also part of the committee. The specs were discussed. It was noted that this \$707,402 truck has an expected lifespan of 25 years, and the specs reflect that. The truck is being ordered from Pierce, and discounts are offered for full pre-payment and partial pre-payment. Pierce also offers lease options for 5, 7 and 10 year terms. However, the Village will look at all financing options to include long-term debt for the truck and some street replacement projects. T. Stutzman made a motion to move forward

with the purchase of the truck using the best financing option available. M. Rietveld seconded the motion, and it passed unanimously.

- 5. Review and consider approval of purchase of Jaws of Life apparatus for Fire Department:** Lieutenant Doyle reported to the trustees that the firefighters took part in training for Jaws of Life with three different devices. His opinion is to purchase the equipment from Genesis Company at a cost of \$33,000. The equipment would include a cutter, spreader and ram. He noted that it is possible to purchase the cutter and spreader for \$24,000 and budget for the ram in the 2021 budget as only \$18,000 has been budgeted for this purchase. The matter was discussed. T. Stutzman made a motion to purchase the cutter, spreader and ram and to use contingency funds or Fire Department equipment reserve funds for the difference in cost. M. Rietveld seconded the motion, and it passed unanimously.
- 6. Discuss options for financing fire truck and 2021 - 2022 street projects:** The Administrator provided the trustees with the current debt load and annual payments and also provided an estimate of new debt payments if an additional \$2M were to be borrowed for the fire truck, Van Zeeland Park and street projects. It was noted that some 2020 one-time capital purchases budget amounts could be shifted to debt payments and that bonding for debt allows for a variety of structuring the annual debt payments. A loan from the State Trust Fund would only allow for equal annual payments. The matter was discussed at length. B. Schinke made a motion to move forward with finding options to finance \$2M for fire truck purchase, Van Zeeland Park upgrades and street projects. C. Vander Zanden seconded the motion, and it passed unanimously.
- 7. Review and consider approval of Class A Liquor and Beer License for Kwik Trip, 459 DeBruin Road:** The Administrator reported that the application for this license has been reviewed and nothing has been found to recommend denial of it. The recommendation was to approve the license as requested. B. Schinke made a motion to approve the Class A Liquor and Beer License for Kwik Trip at 459 DeBruin Road, Combined Locks. C. Vander Zanden seconded the motion, and it passed unanimously.
- 8. Review and consider approval of options to resolve drainage issues on baseball fields and remove grass ledges:** The Administrator and Public Works Director reviewed the proposed project with the trustees and noted that given the cancellation of the baseball programs, completing this project in 2020 would be very beneficial. The estimates are between \$43,000 and \$50,000. The matter was discussed. T. Stutzman made a motion to move forward with the baseball field project for 2020. K. Vander Wielen seconded the motion, and it passed unanimously. It was noted that discussions will take place with both companies that provided quotes to determine the specifics of the project. The final cost will be reported to the trustees.
- 9. Other business and updates:**

 - a) League of WI Municipalities Annual Conference October 7-9 in La Crosse or virtual – no interest from trustees to attend the conference in-person
 - b) HOVMSD budget surplus and reduced billing rates – an estimated \$947,000 budget surplus has allowed HOVMSD to reduce the billing rates to the member communities for the balance of 2020 and for 2021.
 - c) Trustees chose Monday, August 3, 2020 as a potential date for a joint community meeting to review the Fire/EMS Service Study conducted by RW Management
- 10. Adjourn:** M. Rietveld made a motion to adjourn the meeting at 7:45pm. K. Vander Wielen seconded the motion, and it passed unanimously.