



MINUTES OF PLAN COMMISSION MEETING

DATE: Wednesday, August 19, 2020

TIME: 6:00

LOCATION: *Van Zeeland Park Shelter,
237 Darboy Road,
Combined Locks WI 54113

MINUTES

- A. Call to order:** Meeting called to order by Chairman Al Leicht at 6:03pm
- B. Present:** Plan Commission members present – Leicht, Mulry, Weyenberg, and Vander Zanden (6:50pm). Plan Commission members absent – Menting and Maynard. Village staff present – Village Administrator shampoo-Giese. Also present – Trevor Frank of SEH and residents Rodney Jansen, Mike Rietveld, and Celia and Chris Davenport.
- 1. Review and consider approval of minutes from previous meeting:** J. Weyenberg made a motion to approve the 07/08/20 minutes as presented. T. Mulry seconded the motion, and it passed unanimously.
 - 2. Review proposed new shelter at Van Zeeland Park and consider recommendation to Village Board:** Trevor Frank presented drawings of the proposed park shelter and park layout for discussion. The drawing of the shelter and park layout captured the majority of the ideas previously discussed. Additional modifications were discussed and included: additional parking along the north end of Kamps Court, move entire shelter north and east, increase the width of the path on the east to allow for vehicles to drive in and drop off picnic needs, increase size of overhang around the entire shelter, remove pergola and replace with full roof overhang, arc the path at the shelter to allow for buffer between athletic field and shelter and also to prohibit bicycles to drive under overhang, and move sport court to Darboy Road side of park. Mr. Frank also presented the estimated costs to the commission members. The current estimated cost is \$1.2 million and includes site prep, demolition, grading, shelter, playground equipment, sport court(s), additional parking and resurfaced parking areas, utilities, and fencing. The Administrator reported that DPW will be able to do some of the demolition this fall.
 - 3. Discuss agenda items for next meeting:** The Administrator reported that the owner of the crescent shaped parcel located just to the east of the intersection of Elm Street and Prospect Street has provided information about the possibility of developing it for residential dwellings. Sample building styles were reviewed. The consensus of commission member opinion was to pursue this possible development.
 - 4. Schedule next meeting:** The next meeting was scheduled for Wednesday, September 2, 2020 at 6:00pm at the Van Zeeland Park Shelter, weather permitting.

- 5. Adjourn:** J. Weyenberg made a motion to adjourn the meeting at 7:40pm. T. Mulry seconded the motion, and it passed unanimously.