



MINUTES OF PLAN COMMISSION MEETING

DATE: Wednesday, September 2, 2020

TIME: 6:00

LOCATION: *Van Zeeland Park Shelter,
237 Darboy Road,
Combined Locks WI 54113

MINUTES

- A. Call to order:** Meeting called to order by Chairman Al Leicht at 6:00pm
- B. Present:** Plan Commission members present – Leicht, Mulry, Weyenberg, Vander Zanden, Maynard, and Menting. Commission members absent – None. Village staff present – Village Administrator Shampo-Giese and DPW employees Kevin Carney and Keith Weyenberg. Also present – Trevor Frank of SEH and resident/trustee Mike Rietveld.
- 1. Review and consider approval of minutes from previous meeting:** C. Vander Zanden made a motion to approve the 08/19/20 minutes as presented. J. Weyenberg seconded the motion, and it passed unanimously.
 - 2. Review revisions to new shelter and park layout for Van Zeeland Park and consider recommendation to Village Board:** Trevor Frank presented drawings of the proposed park shelter and park layout as revised for discussion. The drawing of the shelter and park layout captured the majority of the ideas previously discussed. Additional modifications were discussed and included:
 - 1) extending the sidewalk at the south end of Kamps Court to the access trail/road to the north
 - 2) adding water fountains or bottle fillers to the bathroom facilities
 - 3) add security cameras in multiple areas
 - 4) add keyed (removable or drop down) bollard at vehicle entrance on Kamps Court
 - 5) extend Kamps Court parking north to turnaround – adds about 10 more stalls for total of 50
 - 6) replace permeable pavers with colored or stamped concrete on south side of shelter
 - 7) match fixtures, if possible, to Memorial Park fixtures to help with replacement parts
 - 8) price out metal roof
 - 9) price out tongue and groove ceiling for south overhang
 - 10) phase the project with estimated costs for presentation to the Village BoardAn option to rotate the shelter 90 degrees so that the overhang entrance faces Kamps Court was voted down. There was still some varying opinions regarding sport court, bocce ball and gaga ball locations. That can be determined at a later date along with additional parking spots in the lot on Darboy Road.
 - 3. Schedule next meeting:** Plan Commission members scheduled the next meeting for Wednesday, September 9, 2020 at 6:00pm at the Van Zeeland Park Shelter, weather permitting.

4. **Discuss agenda items for next:** The next meeting will be the final tweaks for Van Zeeland Park before presenting it to the Village Board.
5. **Adjourn:** T. Mulry made a motion to adjourn the meeting at 7:02pm. J. Weyenberg seconded the motion, and it passed unanimously.

DRAFT