



MINUTES OF PLAN COMMISSION MEETING

DATE: Wednesday, October 7, 2020

TIME: 6:00

LOCATION: *Council Chambers, CL Civic Center
405 Wallace Street,
Combined Locks WI 54113

MINUTES

- A. **Call to order:** Meeting called to order by Chairman Al Leicht at 6:00pm
- B. **Present:** Plan Commission members present – Leicht, Weyenberg, Vander Zanden, and Menting. Commission members absent – Mulry and Maynard. Village staff present – Village Administrator Shampo-Giese. Also present – Trevor Frank of SEH.
 1. **Review and consider approval of minutes from previous meeting:** C. Vander Zanden made a motion to approve the 09/09/20 minutes as presented. J. Weyenberg seconded the motion, and it passed unanimously.
 2. **Discuss and draft detailed plans for Van Zeeland Park Redevelopment as directed by Village Board action from 10/06/2020:** Chairman Leicht thanked all of the Plan Commission members for their time spent on the Van Zeeland Park Redevelopment thus far. It was great discussion and collaboration. He reported that the Village Board voted unanimously to approve moving forward with the plans. As such, Plan Commission members discussed the wish list passed on from the Village Board, potential for private funding and how to obtain it, grant applications and timing, and the next steps in this process. Trevor Frank explained that we will need to approve a development contract, and he will get that prepared and sent to the Administrator. The next meeting will include materials from which to choose for the park shelter.
 3. **Schedule next meeting:** Plan Commission members scheduled the next meeting for Wednesday, October 21, 2020 at 6:00pm in the Council Chambers at the Combined Locks Civic Center.
 4. **Discuss agenda items for next meeting:** In addition to choosing materials for the park shelter, the Administrator reminded the Plan Commission members that meetings to update the 2040 Comprehensive Plan will be coming down the road. Major staffing changes at East Central Wisconsin Regional Planning Commission has delayed work on this project.
 5. **Adjourn:** C. Vander Zanden made a motion to adjourn the meeting at 7:00pm. K. Menting seconded the motion, and it passed unanimously.