



MINUTES OF VILLAGE BOARD MEETING

DATE: Tuesday, January 5, 2021

TIME: 6:30pm

LOCATION: Combined Locks Civic Center

Council Chambers, 405 Wallace Street

MINUTES

- A. Call to order:** Meeting called to order by Village President Neumeier at 6:30pm
- B. Pledge of Allegiance:** Pledge recited
- C. Roll call:** Board members present – Neumeier, Vander Zanden, Rietveld, Krueger, Schinke, Vander Wielen, and Stutzman. Board members absent – None. Village staff present – Administrator Shampo-Giese, Public Works Director Swick. Also present – Judy Hebbe of the Times Villager, and Brian Helminger and Dave Casper of HOVMSD.
- 1. Public comment for matters not on the agenda:** None
 - 2. Review and consider approval of minutes & bills.** C. Vander Zanden made a motion to approve the minutes as presented. B. Schinke seconded the motion, and it passed unanimously. M. Rietveld made a motion to approve the bills as presented. T. Stutzman seconded the motion, and it passed unanimously.
 - 3. Administrator, Law Enforcement and Public Works Director Reports – accept and file:** The Administrator and Public Works Director highlighted a few topics on the reports for the trustees. The reports were then accepted and filed and are available for review in the Clerk’s office. Sgt. Van Handel reviewed the staffing changes for 2021 and reported that Deputies are instructed to “get back to normal” patrol. This means more proactive patrol as opposed to the reactive policy that had been in force due to COVID-19.
 - 4. The next item on the agenda was to hear information regarding HOV Metropolitan Sewerage District Interceptor Construction Project and other updates:** HOVMSD District Director Helminger introduced himself and HOVMSD Commission President Dave Casper. Mr. Helminger and Mr. Casper provided information and updates regarding the repairs to the interceptor. The permitting and planning for the project is underway and the CIPP (cured in place pipe) is expected to add 50 years to the life of the interceptor that is located in the Fox River. It was noted that the option to move the interceptor would have added and estimated \$21 million to the project cost. Construction is expected to occur in 2022 and 2023. Other sewerage plant projects include additional filtering to remove more phosphorous, facility master planning and finding ways to dis-incentivize users from discharging high strength wastewater. The costs for these projects will be passed on to the member communities through the rate structure. The rates are expected to increase by 30% over the next couple of years. Director Helminger reminded the trustees that tours of the plant are encouraged.
 - 5. Review and consider approval of Resolution 2021-1; a resolution recognizing and proclaiming Adult School Crossing Guard Recognition Week:** The Administrator read the resolution aloud and recognized crossing guards Luella Opsteen, Keith Creel and Alyssa Henrickson. B. Schinke made a motion to approve Resolution 2021-1. M. Rietveld seconded the motion, and it passed unanimously.
 - 6. Review and consider approval of recommendation to stripe traffic lanes on the west end of Jean Street at CTH N and other streets:** The Public Works Director explained that the request for traffic lanes to be marked at Jean Street and CTH N was reviewed. He found the roadway to be wide enough to paint lanes for better traffic navigation and asked for approval to mark the lanes when the weather is appropriate for painting. Other

intersections were also discussed. The consensus of trustee opinion was to move forward with the lane markings on Jean Street and consider others in the future as there is currently not a strong need for other intersections.

- 7. Discuss and consider request for ambulance service from City of Kaukauna:** Trustees voiced concerns they have experienced and heard from Village residents about the ambulance service being provided by Gold Cross. Concerns include staffing and response time. It was noted that Kaukauna is already listed to be dispatched to Midwest Paper Group for ambulance service so why not find out if Kaukauna can provide ambulance service to the entire Village. T. Stutzman made a motion to contact the proper Kaukauna representative and ask if this is possible. B. Schinke seconded the motion, and it passed unanimously.
- 8. Discuss Fire Study Consolidation Steering Committee findings to-date:** The Administrator reported that the committee has met three times since December. She provided a draft organizational chart, draft cost share formula and draft wage estimate for the trustees to review. She also explained that with the current drafts, Combined Locks would pay more for this service than it currently does. However, she feels that Buchanan would understand that any cost savings for a consolidated department would have to be mutual, and Buchanan would be willing to help draft a cost share formula that reflects savings for both communities. The next committee meeting is scheduled for 02/09/21. The matter was discussed briefly. Trustee Stutzman asked to be removed from the committee as he currently does not believe a consolidation of the departments is necessary as they work very well together with the current structure. President Neumeier approved his request and stated that he would take Trustee Stutzman's place on the committee.
- 9. Review and consider approval of mileage rate reimbursement for 2021:** The Administrator presented the IRS mileage rate for 2021. It is 56 cents per mile. This rate has historically been adopted by the Village as the rate to reimburse employees using their personal vehicles for Village business. C. Vander Zanden made a motion to approve the mileage reimbursement rate as presented. B. Schinke seconded the motion, and it passed unanimously.
- 10. Accept trustee resignation:** Trustee Ken Vander Wielen expressed his regrets to resign from his trustee role. He stated that he has learned a great deal and hopes he contributed well, but he is unable to complete his term. President Neumeier thanked Ken for his service and valuable contributions to the Board and Village.
- 11. Review and consider approval of operator license for L. DeGoey:** It was noted that the background check was performed and the recommendation is to approve the license. B. Schinke made a motion to approve the operator license. M. Rietveld seconded the motion, and it passed unanimously.
- 12. Other business, updates or items for future agendas:** The Administrator reported the ballot order for the Spring Election: 1) Cathy Vander Zanden, 2) Brad Schinke, 3) Justin Krueger. She noted that the President and Trustees are uncontested races for the Spring Election.
- 13. Adjourn:** T. Stutzman made a motion to adjourn the meeting at 8:05pm. J. Krueger seconded the motion, and it passed unanimously.