



## MINUTES OF VILLAGE BOARD MEETING

DATE: Tuesday, August 17, 2021

TIME: 6:30pm

LOCATION: Combined Locks Civic Center,  
Council Chambers, 405 Wallace Street

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### MINUTES

- A. Call to order:** Meeting called to order at 6:30pm by Village President Neumeier
- B. Pledge of Allegiance:** Pledge recited
- C. Roll call:** Board members present - Neumeier, Krueger, Ponto, Rietveld, Vander Zanden, Schinke, and Stutzman. Village staff present – Administrator Shampo-Giese and Public Works Director Swick. Others present – Blaine Priebush of Erickson & Associates.
- 1. Public comment for matters not on the agenda:** None
  - 2. Presentation of the audit of the 2020 financial statements – Erickson & Associates:** Blaine Priebush reviewed the 2020 audited financial statements with the trustees. He noted that the audited cash balances are in order and have been confirmed. Financial highlights of 2020 included: all funds having a positive cash flow, reserve funds increasing, and the general fund continuing to have a healthy fund balance.
  - 3. Law Enforcement Specialist Report:** Sgt. Van Handel provided staffing updates, uniform updates and updates regarding school safety training. Call statistics were available for trustees to review. Questions about the CTH CE/CTH K intersection barricades and safety were discussed.
  - 4. Review and consider approval of Resolution 2021-9; establishing public participation procedures for 2045 Comprehensive Plan Update:** The Administrator reviewed the resolution with the trustees and explained that it is a mandatory resolution needed for updating the comprehensive plan. M. Rietveld made a motion to approve Resolution 2021-9 as presented. C. Vander Zanden seconded the motion, and it passed unanimously.
  - 5. Review 2022 budget timeline:** The Administrator reviewed the 2022 budget timeline with the trustees. The public hearing and adoption of the budget is scheduled for the third Tuesday in November.
  - 6. DPW Laborer/Equipment Operator hiring update:** Dustin Diedrick has accepted the position of DPW Laborer/Equipment Operator. He has a valid CDL, and his work experience includes heavy equipment operation, carpentry and concrete work.
  - 7. Consider motion to move into closed session per Wis. Stat. 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of public employees of the Village of Combined Locks and Wis.Stat.19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the reasons require a closed session. *Employment, salary, wage, benefits for 2022 budget preparations and TID 3 developer agreement negotiations.*** J. Ponto made a motion to move into closed session. J. Krueger seconded the motion, and it passed unanimously.

- 8. Action on closed session items, if appropriate:** J. Ponto made a motion to return to closed session. C. Vander Zanden seconded the motion, and it passed unanimously. T. Stutzman made a motion to hire a part-time DPW Laborer/Equipment Operator from the existing candidates with the expectation that it become full-time in 2022. M. Rietveld seconded the motion, and it passed unanimously. J. Ponto made a motion to approve the Developer Agreement for lot #3 of the Locks Business Park contingent upon review of the Village's Attorney. B. Schinke seconded the motion, and it passed unanimously.
- 9. Adjourn:** J. Ponto made a motion to adjourn the meeting. M. Rietveld seconded the motion, and it passed unanimously. The meeting adjourned at 8:10pm.