



MINUTES OF PLAN COMMISSION MEETING

DATE: Wednesday, October 6, 2021

TIME: 6:00

LOCATION: Combined Locks Civic Center,
Council Chambers, 405 Wallace Street

MINUTES

A. Call to order: Meeting called to order by Chairman Al Leicht at 6:05pm.

B. Present: Plan Commission members present – Leicht, Heckner, Weyenberg, Maynard, Menting, and Vander Zanden. Plan Commission members absent – Mulry. Village staff present – Administrator Shampo-Giese. Others present – East Central Wisconsin Regional Planning Commission representative Trish Nau (via telephone), Tim and Kari Plass, and business owners Doug DeValk and Erik Hosking.

1. **Review and consider approval of minutes from 08/18/21 meeting:** J. Weyenberg made a motion to approve the minutes as presented. C. Vander Zanden seconded the motion, and it passed unanimously.
2. **Review and consider approval of Certified Survey Map to divide parcel 230061400 owned by Tim and Kari Plass:** Chairman Leicht reviewed the CSM request and letter from Westwood with the commission members. Mr. and Mrs. Plass explained that they wish to divide their lot into two separate lots with the intention of selling the newly created vacant lot. The matter was discussed. Specifically mentioned was the fact that fill has been placed on the lot, but the engineer's opinion is that the lot appears to be buildable but may require additional study or soil testing. C. Vander Zanden made a motion to recommend approval of the CSM as presented. K. Heckner seconded the motion, and it passed unanimously. It was noted that the Village Board will review the CSM at its 10/19/21 meeting.
3. **2045 Comprehensive Plan Updates - Finalize vision statement for Issues and Opportunities Chapter:** Commission members reviewed and finalized the vision statement for Chapter 1: Issues and Opportunities.
4. **2045 Comprehensive Plan Updates – Review data and statistics for Prosperity and Economic Development Chapter:** Commission members and business owners reviewed and discussed the data and statistics for Chapter 3: Prosperity and Economic Development. Several recommendations were made. The recommendations will be incorporated into the chapter and reviewed again at the next meeting.
5. **Other general business and information for future meetings:** Trish Nau reported receiving 17 responses to the survey. We will have to find ways to market the survey for a better response. The next meeting will include finalizing chapter 3 and chapter 3 vision statement.

6. **Schedule next meeting:** The next meeting was scheduled for Wednesday, November 3rd at 6:00pm
7. **Adjourn:** C. Vander Zanden made a motion to adjourn the meeting. J. Maynard seconded the motion, and it passed unanimously. The meeting adjourned at 7:40pm.