



## MINUTES OF VILLAGE BOARD MEETING

DATE: Tuesday, October 19, 2021

TIME: 6:30pm

LOCATION: Combined Locks Civic Center,  
Council Chambers, 405 Wallace Street

---

### MINUTES

- A. Call to order:** Meeting called to order at 6:30pm by Village President Neumeier
- B. Pledge of Allegiance:** Pledge recited
- C. Roll call:** Board members present – Neumeier, Vander Zanden, Krueger, Ponto, Rietveld, and Stutzman. Board members absent – Schinke. Village staff present – Administrator Shampo-Giese, Public Works Director Swick, and Fire/EMS Chief Wiedenbauer.
- 1. Public comment for matters not on the agenda:** None
  - 2. Introduce Law Enforcement Specialist Trevor Hartjes:** Lieutenant Trevor Hartjes introduced himself and explained that he is happy to have been appointed to this LES position. He worked the Buchanan/Combined Locks contract as a patrol deputy in early 2018 and is very familiar with the Village as he has family members who live here. Sgt. Hartjes was welcomed by the trustees.
  - 3. Review and consider approval of CSM to divide 129 Mary Street, parcel #230061400:** The Administrator reviewed the proposed CSM with the trustees and noted that the Plan Commission has recommended approval of it. The matter was discussed briefly. M. Rietveld made a motion to approve the CSM as presented. C. Vander Zanden seconded the motion, and it passed unanimously.
  - 4. Review draft sections of 2022 general fund budget – Fire/DPW/Property & Liability Insurance:** The Fire/EMS Chief reviewed his proposed operating and capital budget items with the trustees. It was noted that several of his line items year to date information was incomplete and some of the dollars had been used for loose equipment for the new fire truck. Training and fire/ems call wages were discussed. Fire/EMS capital expenses include \$10,000 for hose replacement, \$3,500 for two AED units and \$2,500 for Knox Key Source Boxes. The DPW Director reviewed his proposed operating and capital budget items with the trustees. Gas prices and equipment maintenance expenses were discussed. Public Works capital expenses include sandblast and paint a dump truck box, remote mower (shared with Storm Water and Sanitary Sewer Funds), pallet forks, drainage projects at Memorial and Coonen Parks, and updates to sheds at Memorial Park. The Administrator reviewed the property and liability insurance costs with the trustees. Property insurance is increasing by 10%, partially due to revaluation, liability insurance will remain flat, auto insurance will increase 2.3%, and worker's compensation is expected to decrease slightly. The Administrator was instructed to check with State Farm for insurance coverage to compare costs.
  - 5. Review draft of 2022 Storm Water Fund Budget:** The draft of the 2022 storm water budget was reviewed. The Administrator recommended the ERU be set at its existing rate of \$130.

- 6. Review draft of 2022 Sanitation Fund Budget:** The draft of the 2022 sanitation fund budget was reviewed. The Administrator reported that the current rates of \$110 and \$157 are not enough to cover all expenses and save for future purchases of a rear loading trash truck and replacement of the automated trash truck over the next 4-9 years. She recommended a minimum increase of \$10 in each of the rates. In comparison, other municipalities refuse fees range from \$115 to \$151 and are performed by contracted service providers.
- 7. Review and consider approval of operator's license for T. Campbell:** J. Ponto made a motion to approve the operator license. T. Stutzman seconded the motion, and it passed unanimously.
- 8. Consider motion to move into closed session per Wis. Stat. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.** J. Ponto made a motion to move into closed session. M. Rietveld seconded the motion, and it passed unanimously.
- 9. Action on closed session items, if appropriate:** T. Stutzman made a motion to return to open session. J. Krueger seconded the motion, and it passed unanimously. No action was taken in open session
- 10. Adjourn:** J. Ponto made a motion to adjourn the meeting. J. Krueger seconded the motion, and it passed unanimously. The meeting adjourned at 8:00pm.