



MINUTES OF VILLAGE BOARD MEETING

DATE: Tuesday, November 2, 2021

TIME: 6:30pm

LOCATION: Combined Locks Civic Center,
Council Chambers, 405 Wallace Street

MINUTES

- A. Call to order:** Meeting called to order by Village President Neumeier at 6:00pm
- B. Pledge of Allegiance:** Pledge recited
- C. Roll call:** Board members present – Neumeier, Vander Zanden, Vander Wielen, Rietveld, Krueger, Schinke, and Stutzman. Board members absent – None. Village staff present – Administrator Shampo-Giese, Public Works Director Swick and Sergeant Hartjes.
- 1. Public comment for matters not on the agenda:** The option to allow residents to drive golf carts on Village streets was discussed. Other municipalities do not currently allow these types of vehicles to drive on the roads. In addition, there are safety, registration and speed issues that are of concern.
 - 2. Review and consider approval of minutes & bills:** J. Ponto made a motion to approve the minutes from the previous month's meetings. C. Vander Zanden seconded the motion, and it passed unanimously. B. Schinke made a motion to approve the bills as presented. J. Krueger seconded the motion, and it passed unanimously.
 - 3. Administrator, Public Works Director and Law Enforcement reports – accept and file**
The Administrator and Public Works Director highlighted some of the activities happening in their respective departments. The reports were then accepted and are available for review in the Clerk's Office. The Law Enforcement Specialist, Sergeant Trevor Hartjes, is getting acclimated to the Village. He has met and talked with the crossing guards, shared some bad behavior occurring at Memorial Park and discussed an upcoming event, Coffee with a Cop happening at Chico's in December.
 - 4. Review and consider motion to adopt Resolution 2021-11; establish collection rates for 2022 Sanitation Fund Budget:** J. Krueger made a motion to approve Resolution 2021-11; establish collection rates for 2022 Sanitation Fund Budget for the Village of Combined Locks. J. Ponto seconded the motion, and it passed unanimously. 64-gallon solid waste container \$120 for 2021. Previously \$110. 96-gallon solid waste container \$172 for 2021. Previously \$157.
 - 5. Review proposed 2022 Water Utility Budget:** The Administrator reviewed the proposed Water Utility Budget. Next year's Budget will include water main replacement on Buchanan Road from Shalimar to HH and also on Janssen Street at an estimated cost of \$367k. This is roughly the amount we are getting from ARPA. The 2022 budget draft is based on nine months of 2021 and three months of 2020. Salaries and wages and benefits are down slightly because health insurance costs decreased from 2021. One of the budget items is updating meter reading technology as current technology being phased out. Looking to buy used equipment from Kimberly to save money and allow time (4-5 years) to plan for upgrade to latest technology.

6. **Review proposed 2022 Sanitary Sewer Utility Budget:** Trustees reviewed the proposed 2022 Sanitary Sewer Utility Budget. There are no main replacement projects in 2022. We will move forward with budgeted manhole rehab, but it will move from fall 2021 to early in 2022. Also, looking at some of the basins to determine where excess Ammonia and BOD is coming from. HOV Metropolitan Sewerage District has reported that they will have a 12% increase in their rates and budget. Our current rates can absorb that increase. As a reminder, any net profit goes back into sanitary sewer main replacement fund.

7. **Review proposed 2022 General Fund Budget:** The Administrator reviewed the proposed tax levy with the trustees. The proposed levy is 8.21% higher than the previous year. The trustees then reviewed the proposed budget line-by-line. It was noted that the overall operating budget includes small increases in order to maintain high-level services. The budget includes a 3% wage increase. Capital projects and purchases include Kamps Court mill and overlay, equipment replacement for Fire Department and hose replacement, new electronic poll books, drainage projects at Memorial and Coonen Parks and completion of Phase 1 redevelopment of Van Zeeland Park. The trustees instructed the Administrator to maintain the levy as presented but adjust a couple of expense accounts after additional discussion with Department Heads.
 - a. **Other business, updates and future agenda items: Expiring terms: Tim Stutzman, Mike Rietveld and Jim Ponto** - The Administrator will have paperwork ready by November 30th. Trustees whose terms are expiring can begin gathering signatures on December 1st.

 - b. **Summary of HOV Metropolitan Sewerage District Community Meeting**

The Administrator provided a summary of the HOVMSD meeting that was held on 10/27/2021. She reported that they mentioned there were no blending events so far for 2021. This means the plant's capacity is handling what is being sent to them. Still, the BOD's and Ammonia are high for all member communities. One task is to perform a stress test on the system to check system limits and if the system can handle the higher limits, to make these new limits official. They are still looking at surcharges for the BOD and Ammonia levels. As they work on the Interceptor project, and other projects, they will be doing community outreach using a combination of the following items: flyers, websites, small videos, social media posts, and door hangers.

8. **Adjourn:** C. Vander Zanden made a motion to adjourn the meeting at 7:55 pm. M. Rietveld seconded the motion, and it passed unanimously.