



MINUTES OF VILLAGE BOARD MEETING

DATE: Tuesday, February 1, 2022

TIME: 6:30pm

LOCATION: Combined Locks Civic Center,
Council Chambers, 405 Wallace Street

MINUTES

- A. Call to order:** Meeting called to order by Village President Neumeier at 6:30pm.
- B. Pledge of Allegiance:** Pledge recited.
- C. Roll call:** Board member present – Neumeier, Vander Zanden, Ponto, Rietveld, Stutzman, Schinke, and Krueger. Board members absent – None. Village staff present – Administrator Shampo-Giese, Public Works Director, Fire/EMS Chief Wiedenbauer, and LES Hartjes. Others present – Judy Hebbe of the Times Villager.
- 1. Public comment for matters not on the agenda:** None
 - 2. Review and consider approval of minutes and bills:** C. Vander Zanden made a motion to approve the minutes as printed. M. Rietveld seconded the motion, and it passed unanimously. B. Schinke made a motion to approve the bills as presented. J. Krueger seconded the motion, and it passed unanimously.
 - 3. Administrator, Public Works Director and Law Enforcement reports – accept and file:** The Administrator and Public Works Director highlighted some of the activities happening in their respective departments. The reports were then accepted and are available for review in the Clerk’s Office. The LES report included December and January call activity, status of parking and pick up of high school students at the intersection of Richard Street and Jean Street, and a request to draft and approve an ordinance prohibiting animal breeding for experimental purposes.
 - 4. Hear report of Fire Department activities for 2021:** The Fire/EMS Chief reviewed his annual report with the trustees and explained that 2021 was a pretty busy year for the department. Along with the new fire truck purchase was certification of six driver/operators as well as multiple other training. The Chief noted that daytime staffing continues to be a challenge. EMS training with Kaukauna Fire and Rescue will begin soon. The first month of the new ambulance service contract has been phenomenal with the average response time being 6-8 minutes. The trustees commended the Chief for his efforts and thanked him for a job well done.
 - 5. Discuss and consider approval of installation of poured rubber surface for Van Zeeland Park:** The Administrator explained that during the planning process, staff had requested that the base bid for playground surface be 50/50 wood chips and poured rubber surface. An alternate bid of full rubber surface was also part of the bid. What actually made it to the plan set was a base bid of all wood chips and alternate of 50/50 wood chip and poured rubber surface. To install a full poured rubber surface for both playground areas will cost an additional \$50,000. Payment of this could be made from the retiree health insurance reserve fund as it won’t be used for at least five years. The matter was discussed. The consensus of trustee opinion was to move forward with the extra expense for the poured rubber playground surface, and draft an amended budget resolution.
 - 6. Discuss and consider approval of concrete street installation for Kamps Court:** The Administrator presented cost estimates for concrete and asphalt installation on Kamps Court. The concrete estimate is \$281,475.00, and the asphalt estimate is \$116,406.25. The matter was discussed. Noting the low volume use of Kamps Court and the savings that could be used toward the playground surface at Van Zeeland Park, C. Vander Zanden made a motion to install asphalt on Kamps Court. M. Rietveld seconded the motion, and it passed unanimously.

- 7. Discuss and consider approval of a down payment or purchase of a used sweeper:** The Administrator reminded the trustees that the street sweeper is scheduled to be replaced soon. A sales representative contacted DPW staff to let them know some used models with low hours are coming into the sales lot. One in particular could be a good replacement for the Village. The sales representative offered a payment option of \$25,000 down and balance due in April 2023. The matter was discussed. T. Stutzman made a motion to approve this payment option if the sweeper is what the Village needs. M. Rietveld seconded the motion, and it passed unanimously.
- 8. Discuss possibility of building an additional baseball field at Memorial Park:** The Administrator reminded the trustees of the efforts to obtain a grant from the MLB to build a fourth field back in 2017. The grant was not received, and the field was not constructed. There could be an opportunity for a \$50,000 donation to the Village to build a baseball field adjacent to the Mulry field. This would reduce the green space currently used by the soccer association. The matter was discussed. The consensus of trustee opinion was to not build another baseball field.
- 9. Other business, updates and future agenda items:**
 - a) Plan Commission reviewing preliminary plat for Planned Unit Development on Wallace Street:** The Administrator reminded the trustees that the last review of this PUD was September 2019. The developer is now moving it forward with an official preliminary plat review.
 - b) Plan Commission reviewing extraterritorial plat for residential development on DeBruin Road:** This development is in the Town of Buchanan and is on the Wolfinger property.
- 10. Adjourn:** J. Ponto made a motion to adjourn the meeting at 7:27pm. B. Schinke seconded the motion, and it passed unanimously.