



MINUTES OF VILLAGE BOARD MEETING

DATE: Tuesday, May 3, 2022

TIME: 6:30pm

LOCATION: Combined Locks Civic Center,
Council Chambers, 405 Wallace Street

MINUTES

- A. Call to order:** Meeting called to order by Village President Neumeier at 6:30pm.
- B. Pledge of Allegiance:** Pledge recited.
- C. Roll call:** Board members present – Neumeier, Ponto, Rietveld, Stutzman, Schinke, and Krueger. Board members absent – Vander Zanden. Village staff present – Administrator Shampo-Giese, Public Works Director Swick and LES Hartjes. Others present – Karen and Allie Menting and Judy Hebbe of the Times Villager.
- 1. Public comment for matters not on the agenda:** None
 - 2. Review and consider approval of minutes and bills:** J. Ponto made a motion to approve the minutes as presented. B. Schinke seconded the motion, and it passed unanimously. J. Ponto made a motion to approve the bills as presented. B. Schinke seconded the motion, and it passed unanimously.
 - 3. Administrator, Public Works Director and Law Enforcement reports – accept and file:** Sergeant Hartjes reported that the April call volume and activity was normal. He reported that just over 55 pounds of prescription and over-the-counter drugs were collected on 04/30/22 as part of National Drug Take Back. Outagamie County Emergency Management also distributed an estimated 50 weather alert radios during the drug take back event. Sergeant Hartjes explained that he will be helping out with some end of year school activities at Janssen Elementary, and a trainee will be with him for a couple of weeks at the end of May. The Public Works Director and Administrator highlighted some of the activities happening in their respective departments. The reports were then accepted and are available for review in the Clerk's Office.
 - 4. Review and consider approval of committee appointments as recommended by Village President:** Plan Commission reappoint Jeff Maynard and new appointee Nate Romberg. Zoning Board of Appeals reappoint Tom Titzkowski and Chad Pontow. Sex Offender Residence Board reappoint Jennifer Pontow. T. Stutzman made a motion to approve the committee appointments as presented. M. Rietveld seconded the motion, and it passed unanimously. The trustees thanked Karen Menting for her many years of service to the Plan Commission.
 - 5. Village Board election of President Pro Tem:** B. Schinke nominated C. Vander Zanden as President Pro Tem. T. Stutzman seconded the nomination, and it passed unanimously.
 - 6. Review and consider approval of Resolution 2022-5; National Police Week:** Sergeant Hartjes read the resolution aloud. Trustees thanked him and the deputies for their service in law enforcement. T. Stutzman made a motion to approve Resolution 2022-5. J. Ponto seconded the motion, and it passed unanimously.
 - 7. Review and consider approval of Resolution 2022-6; National Public Works Week:** Public Works Director Swick read the resolution aloud. Trustees thanked him and DPW staff for their dedication to the community. J. Krueger made a motion to approve Resolution 2022-6. M. Rietveld seconded the motion, and it passed unanimously.
 - 8. Review and consider approval of operator licenses for A. Tennyson, S. Lesnick and R. Lesnick:** T. Stutzman made a motion to approve all three operator licenses. J. Krueger seconded the motion, and it passed unanimously.

9. **Other business, updates and future agenda items**
 - a) **Plan Commission Special Exception Public Hearing; Locks Business Park on 5/4**
 - b) **Riverview Ridge Place PUD Final Plat Review 5/17**
 - c) **Board of Review 5/16**
10. **Consider motion to move into closed session per Wis. Stat. 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of public employees of the Village of Combined Locks AND per Wis. Stat. 19.85(1)(e) to deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. *General wage and benefit discussion and contracted services.* J. Ponto made a motion to move into closed session. J. Krueger seconded the motion, and it passed unanimously.**
11. **Consider motion to return to open session and take action on closed session matters, if appropriate:** T. Stutzman made a motion to return to open session. B. Schinke seconded the motion, and it passed unanimously. No action was taken.
12. **Adjourn:** T. Stutzman made a motion to adjourn. M. Rietveld seconded the motion, and it passed unanimously. The meeting adjourned at 7:28pm.

DRAFT