



MINUTES OF VILLAGE BOARD MEETING

DATE: Tuesday, August 16, 2022

TIME: 6:30pm

LOCATION: Combined Locks Civic Center,
Council Chambers, and 405 Wallace
Street

MINUTES

- A. Call to order:** Meeting called to order by Village President Neumeier at 6:30pm
- B. Pledge of Allegiance:** Pledge recited.
- C. Roll call:** Board members present – Neumeier, Schinke, Rietveld, Stutzman, Ponto, and Vander Zanden. Board members absent – Krueger. Village staff present – Administrator Shampo-Giese and Public Works Director Swick. Others present – Deputy Quella.
- 1. Public comment for matters not on the agenda:** None
 - 2. Review and consider approval to set baseball/softball field rental fee:** The Administrator reported that there has been a significant increase in requests for baseball and softball teams/organizations to use the fields at Memorial Park. She asked the trustees to consider a rental fee for some groups who wish to use equipment and lights as part of their practices or scrimmages. The matter was discussed. J. Ponto made a motion to implement a \$30 and \$45 rental rate. The rental fee is to be used at the Administrator's discretion, and for-profit groups are to be denied use of the fields. C. Vander Zanden seconded the motion, and it passed unanimously.
 - 3. Review and consider approval to replace water main on Fairway Street:** The Administrator and Public Works Director discussed the water main problems on Fairway Street. The current estimate for replacement is \$285,000. The matter was discussed, but no decision to move forward with the project was made.
 - 4. Preliminary review of 5-Year Capital Improvement Plan:** The Administrator and Public Works Director discussed the 5-Year Capital Improvement Plan. Utility projects, large equipment replacement, street projects, and building updates were discussed.
 - 5. Discuss capital improvement/purchases financing (debt, special assessments, other):** The Administrator explained that the 5-Year CIP can only be accomplished with some additional debt; especially in regard to street replacement. If not debt, a special assessment policy would need to be implemented. The matter was discussed at length. The consensus of trustee opinion was to draft the capital improvement plan in such a way that roughly \$1,000,000 is borrowed and paid off every five (5) years.
 - 6. Other business, updates and items for future agendas:**
 - a) Van Zeeland Park and Kamps Court Projects Update:** The playground area is scheduled for completion by the end of August. The contractor will then address the grass issue. Asphalt on Kamps Court was installed on 08/15/22. Restoration will begin after the basketball hoops are installed, and the sport courts will be painted after 30 days.
 - b) 2022 YTD budgets:** The trustees reviewed the year-to-date budgets.

- 7. Consider motion to move into closed session per Wis. Stat. 19.85(1) (e) to deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. *Contracted service*:** C. Vander Zanden made a motion to move into closed session. M. Rietveld seconded the motion, and it passed unanimously.
- 8. Reconvene to open session. No action on closed session matters is expected:** J. Ponto made a motion to return to open session. C. Vander Zanden seconded the motion, and it passed unanimously.
- 9. Adjourn:** T. Stutzman made a motion to adjourn the meeting. M. Rietveld seconded the motion, and it passed unanimously. The meeting adjourned at 7:30pm.