



MINUTES OF VILLAGE BOARD MEETING

DATE: Tuesday, April 16, 2024

TIME: 6:30pm

LOCATION: Combined Locks Civic Center,
Council Chambers, 405 Wallace Street

MINUTES

- A. Call to order:** Meeting called to order by Village President Neumeier at 6:30pm.
- B. Pledge of Allegiance:** Pledge of Allegiance recited.
- C. Roll call:** Board members present – Neumeier, Schinke, Rietveld, Heckner, Ponto, Vander Zanden, and Stutzman. Board members absent – none. Village staff present – Administrator Shampo-Giese, Public Works Director Swick. Others present – residents Paalman and Krueger.
- 1. Public comment for matters not on the agenda:** Mr. and Mrs. Paalman addressed the Board with their questions and concerns about the condition of Nottingham Road. The road is crumbling and large trucks have been using it as a turnaround. They also believe there is an issue with the storm water outfall at their property.
 - 2. Swear in newly elected/reelected trustees (Rietveld, Ponto, Stutzman):** The reelected trustees were sworn in for a 2-year term.
 - 3. Review and consider approval of Certified Survey Map for Wolfinger Estates as recommended by Plan Commission:** The Administrator explained that the CSM is to replat the three annexed parcels into two lots. She also explained that there have been some minor changes to the CSM after Plan Commission reviewed it on 04/09/24. T. Stutzman made a motion to approve the CSM with the minor changes. B. Schinke seconded the motion, and it passed unanimously.
 - 4. Review and consider approval of Resolution 2024-7 recognizing Administrative Professionals Week:** The resolution recognizes the dedication and hard work of administrative staff. C. Vander Zanden made a motion to approve Resolution 2024-7. M. Rietveld seconded the motion, and it passed unanimously.
 - 5. Review and consider approval of 6-month liquor license for Combined Locks Advancement Association:** The Administrator asked that the liquor license approval be effective 04/22/24 to meet statutory requirements. J. Ponto made a motion to approve the 6-month liquor license for Combined Locks Advancement Association effective 04/22/24. T. Stutzman seconded the motion, and it passed unanimously.
 - 6. Review and consider approval of operator license for M. Arnold.** Trustees reviewed the operator license application. T. Stutzman made a motion to approve the license. M. Rietveld seconded the motion, and it passed unanimously.
 - 7. Consider appointment of vacant trustee position:** Trustees requested an extension of the posting with consideration given at the 05/07/24 meeting.
 - 8. Other business, updates and future agenda items:** The Administrator was instructed to pursue more information on all of the following matters:
 - a) Cargo/shipping containers ordinance
 - b) Short-term rental ordinance
 - c) Nottingham Road condition
 - d) Storm Water funds for private property erosion issues

- 9. Consider motion to move into closed session per Wis. Stat. 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. *Set seasonal wages:*** J. Ponto made a motion to move into closed session. C. Vander Zanden seconded the motion, and it passed unanimously.
- 10. Consider motion to return to open session; action if appropriate:** J. Ponto made a motion to return to open session. M. Rietveld seconded the motion, and it passed unanimously. T. Stutzman made a motion to approve the seasonal wages with a flat to 1% increase. K. Heckner seconded the motion, and it passed unanimously.
- 11. Adjourn:** After thanking Cathy Vander Zanden for her service to the Village as Village Trustee and member of the Plan Commission, C. Vander Zanden made a motion to adjourn the meeting. T. Stutzman seconded the motion, and it passed unanimously. The meeting adjourned at 7:25pm.