



## MINUTES OF VILLAGE BOARD MEETING

DATE: Tuesday, August 6, 2024

TIME: 6:30pm

LOCATION: Combined Locks Civic Center,  
Council Chambers, 405 Wallace Street

### MINUTES

- A. Call to order:** Meeting called to order by Village President Neumeier at 6:30pm.
- B. Pledge of Allegiance:** Pledge of Allegiance recited.
- C. Roll call:** Board members present – Neumeier, Leicht, Ponto, Rietveld, Heckner, Schinke, and Stutzman. Board members absent – none. Village staff present – Administrator Shampo-Giese. Others present – Jason Vollrath of Erickson & Associates and Dan Hacker.
- 1. Public comment for matters not on the agenda:** None
  - 2. Review 2023 financial statements with auditor, Erickson & Associates:** Jason Vollrath provided a brief overview of the 2023 financial statements. General fund had a significant cash loss due to using reserve funds for State Street reconstruction and the over budget costs of Van Zeeland Park construction. The Village is still in good shape financially.
  - 3. Consider approval of request for baseball tournament fundraiser – Dan Hacker:** Mr. Hacker introduced himself and explained that he is one of the coach/organizers of the 16U Quad County Ducks, which is a youth traveling baseball team. The group wants to host a baseball tournament for 8U teams on the Friday and Saturday of Labor Day weekend. The 16U team members act as the coaches and umpires, and this would be a fundraiser for them. The matter was discussed. B. Schinke made a motion to approve the tournament as requested and require a \$150 rental fee. T. Stutzman seconded the motion, and it passed unanimously.
  - 4. Review and consider approval of minutes and bills:** J. Ponto made a motion to approve the minutes as presented. A. Leicht seconded the motion, and it passed unanimously. K. Heckner made a motion to approve the bills as presented. A. Leicht seconded the motion, and it passed unanimously.
  - 5. Administrator, Public Works Director and Law Enforcement reports – accept and file:** Activities for the previous and current month were reported. All reports were accepted and are on file in the Clerk's Office.
  - 6. Review and consider approval of Special Event Permit: St Paul's Brat Fest on 09/07/24:** The Special Event application was reviewed. T. Stutzman made a motion to approve the Special Event as requested. K. Heckner seconded the motion, and it passed unanimously.
  - 7. Review 2025 budget timeline:** Trustees reviewed the 2025 budget timeline. It was noted that the general fund budget schedule will be slightly different due to needing to reschedule the 11/05/24 meeting as it conflicts with the General Election.
  - 8. Review health insurance rates:** Trustees reviewed the health insurance rates set by the Wisconsin Department of Employee Trust Funds. The increase to the Village is roughly 11%.

- 9. Discuss and consider action to use absentee ballot drop boxes:** The Administrator reported that a State Judge has now decided that ballot drop boxes are acceptable for use, if the Clerk believes the drop box to be secure. She asked the trustees what they would like to do, as her opinion is that the drop box is secure, but waffling back and forth can get confusing for voters. The matter was discussed. M. Rietveld made a motion to return to using the night deposit box for returning absentee ballots. J. Ponto seconded the motion, and it passed with six (6) ayes and one (1) nay – B. Schinke.
- 10. Review and consider approval of operator license for G. Ott:** A. Leicht made a motion to approve the operator license for G. Ott. B. Schinke seconded the motion, and it passed unanimously.
- 11. Other business, updates and future agenda items**
- a. League Conference, October 23-25, Madison:** No trustees will be attending this year.
- 12. Adjourn:** T. Stutzman made a motion to adjourn the meeting. M. Rietveld seconded the motion, and it passed unanimously. The meeting adjourned at 7:18pm.